

Wayne County Board of Health

Minutes

Regular Meeting Special Meeting

January 10, 2018 @ 12:15PM

Wayne County Health Department

3rd Floor Conference Room

301 N. Herman Street, Box CC Goldsboro, NC 27530

o **Call to Order**

The meeting was called to order by Dr. Rick Sessions at 12:15PM

Members Present	Pam Anderson, Registered Nurse Member; Mr. Robert Cagle, Chairperson, Engineer Member; Mr. James Faulk, Jr., Public Member; Mr. Davin Madden, Health Director; Dr. Rick Sessions, Pharmacist Member; Mr. Steve Vann, Public Member and Dr. Osborne Wilder, Veterinarian Member.
Members Absent	Mr. Edward Cromartie, Commissioner; Dr. Thurston Greenwood, Dentist Member; Dr. Allan Harvin, Physician Member and Anthony Woollet, Optometrist.
Staff Members Present	Debra Barfield, Fran Belton, Bonnie Crouse, Celita Graham, Leah Grimmer, Stephanie Howard, Frankie Letchworth, Tiffany Miller, Sandi Morrissey, Josa Raynor-Vaughn, Dr. James Stackhouse, Ken Stern, Susie Teachey, Rose Wagner, Wanda Westbrook, Kevin Whitley and Brenna Wolfe.
Others Present	Phyllis Moore - <i>Goldsboro News Argus</i>

A quorum was established with seven members present and four members absent.

- o **Invocation:** Dr. Rick Sessions
- o Dr. Sessions presented Mr. Cagle a plaque for serving as the Board of Health Chairperson from January 2015 to December 2017 and thanked him for his service.
- o **Introduction of Guests:** None
- o **Approval of Meeting Agenda**
 - Dr. Sessions made a motion to approve the agenda as emailed.
- o **Approval of December 13, 2017 Minutes**
 - Mr. Cagle made a motion to approve the December 13, 2017 Minutes as emailed to the Board. Dr. Wilder seconded the motion. The motion passed unanimously.

o **New Employee Introduction**

- Frankie Letchworth, Public Health Nurse, Family Planning

<p>Program Presentation/Communicable Disease/TB</p>	<p>Josa Raynor-Vaughn shared a PowerPoint with the Board on the following:</p> <ul style="list-style-type: none"> • NC General Statute 130-A-135 Physician to Report • Service Areas • Program Purpose • STD Clinic Overview for 2016/17 • TB/Immunization/General Communicable Disease Services
<p>Finance Report</p>	<p><u>Revenue Report:</u></p> <p>Ken Stern reviewed the Revenue Report spreadsheet by program through December 2017. This report shows how much Revenue the Health Department has collected by various funding sources and by programs.</p> <p>Ken stated we are ½ through the fiscal year. We should be tracking at 50%. Currently the Health Department is tracking at 63.75%. We have used 42% of our annual budget so far.</p> <p>I have been working with the managers on the fiscal budget for 2018-19. I should have a projected budget to present to the Board in the April Board meeting.</p>
<p>Health Director's Report:</p>	<p>Mr. Madden discussed the following:</p> <ul style="list-style-type: none"> • <u>Dental Update:</u> We have contracted with a dentist, Dr. William Radford. Dr. Radford is a retired dentist from Cherry Hospital. The Dental Unit is seeing patients today. • <u>Regional Community Health Needs Assessment Efforts:</u> ECU has received a grant to do a contract to bring in an outside agent to look at doing a Regional CHA. This will begin with primary surveys and secondary data compilations to put together templates for us to do our Community Health Assessment. I was in Greenville Monday. We interviewed two vendors. They will be the ones that will undergo the task. What does this mean for us? Instead of us spending hours of our staff time collecting data, survey dissemination, etc., as we have done before, we may have the ability to create a regional collection. It will focus on every county within the region. We can use that data and formulate the narratives for our Community Assessment. In the end, hopefully we can see some trend data that will be applicable across the region vs. county-to-county. • <u>Medicaid Repayment:</u> We have been in contact with the State DMA. They have agreed the Health Department pay the Medicaid repayment back over a six-month period. They will send us a final tally. The problem is, is they are bound by law to incur a 5% interest penalty on the money. We will have to

	<p>pay that much more due to what the Statues dictate. We started out with \$330,000. Ken Stern and Susie Teachey got together and scrubbed the report and got it down to \$102,000. We are in the process in getting this remedied.</p> <ul style="list-style-type: none"> • <u>HIV</u>: We have seen some spikes in HIV cases. We are trying to create efforts to address this. We have begun doing a regional collaboration with PICASO (Pitt County Aids Service Organization). They are supposed to be doing an integrated targeted testing. Instead of us waiting for a client to come in and be tested, they are going out to “hot spots” or target zones, where there is risk or better exposure to the community and test people. Management follows up with treatment. This will hopefully allow us to have better diagnosis assessment for potential cases. We can use this as bridges to get more education to people that are at risk to help control the spread of HIV in the community. We did lose the Ryan White funds and HOPWA (Housing of People with Aids) funds. <p>Celita Graham stated she spoke with PICASO this morning and they are in our area doing the integrated targeting testing. They have been at the Soup Kitchen four times, a beauty salon and a laundromat in the Goldsboro area. There are also five locations that want to have as condom distributions.</p>
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o **Public Comments:** None

o **Old Business**

- BOH Application Review Committee:
 - o Recommendation of Applicant to Board of Commissioners for Vacant BOH Public Member Position.

Dr. Sessions stated he, Ms. Anderson and Mr. Faulk met to review the applications for this position. Dr. Sessions shared the procedures for the Review Committee with the Board. Dr. Sessions stated they selected a recommendation and a secondary recommendation. Our primary recommendation is Tommy Gibson. Many know Mr. Gibson as a prior member of this Board. Our secondary recommendation is Gloria Crumpler. Ms. Crumpler is medical technologist at Cherry Hospital.

Dr. Sessions asked for a motion to approve the primary recommended candidate for the Public Member position. Steve Vann made a motion to appoint Tommy Gibson for the Public Member position. Mr. Cagle seconded the motion for point of discussion. Dr. Sessions asked if there was any discussion. Mr. Cagle stated Tommy has already served 11 years on the Board. In order to keep the Board transparent and have as much community involvement, I personally think it would be a good idea to have another candidate come on the Board. This has nothing to do with Mr. Gibson. This is a community Board and we need to give that opportunity to members of the community. Mr. Vann stated he understood Mr. Cagle’s point. His point on this is that Mr. Gibson has served us well and has experience on the Board. This is where

his vote is. Dr. Wilder stated he agrees with Mr. Cagle to have a fresh perspective. Mr. Vann commented we only have approximately half of the Board members that are attending today's meeting. I would like for the full Board to take part in this decision. Mr. Madden stated we have a recommendation. The Application Review Committee can make a motion and the motion does not require a second motion because the committee is multiple people. In this case, we felt it was best for the committee to make recommendations so the Board can have discussion.

Mr. Madden shared how the nomination process can be done. This includes tabling the discussion to the next meeting. If you want to table until there is a full Board meeting, this may not be possible. Mr. Vann inquired the process of the e-voting. Mr. Madden stated the Board does have that opportunity to e-vote (electronic vote). This is public record. You can put out a motion to the Board via e-vote. It will then have to be presented at the next Board meeting to show what the motion was and what the votes were for that motion.

Mr. Faulk stated what the Board is doing is presenting a recommendation. We do not appoint an applicant to the Board. The Board of Commissioners appoints the applicant. Mr. Cagle stated this is one of the reasons we have rekindled this process. This Board should have some input to make an attempt to give the Commissioners our thoughts on it.

Mr. Vann stated he would still like to table the motion until the next meeting to allow more Board members to give their input. Mr. Madden stated to Mr. Vann if he would like to withdraw his motion to table the discussion at the next Board meeting, he could do that. Mr. Vann commented he would like to withdraw his motion.

Mr. Faulk made a motion to present the Committee's report to the Board of Commissioner's to go to their Appointment Committee. After discussion of the policy, Dr. Sessions commented the policy states "A Candidate", this means one candidate. This implies to me we do not submit two candidates. Mr. Cagle commented we vote on the principle candidate and have a second candidate also. There is a motion on the table. Mr. Cagle offered a motion to present Ms. Crumpler as the primary candidate and Mr. Gibson as the secondary for reasons stated earlier in the discussion. After further discussion, Mr. Vann made a motion to table the discussion to the next meeting to allow other Board members to be able to include in their input. Mr. Cagle seconded the motion. This should benefit from the comments and the thought process on as many Board members that can attend. We do have a quorum today and can be legally done with six members. Dr. Sessions stated he has no objection to tabling this matter to the next Board meeting. Mr. Faulk commented the only opposition he has to tabling is we all were given an agenda prior to the meeting and were aware of this discussion, just not the nominations. Mr. Madden stated we may have to change the wording of the process in the policy. I am going off the wording of the recommendation process to make sure it doesn't make future confusion of what the committee has done and is doing. Mr. Cagle asked how many applications were received. Dr. Sessions stated seven. Ms. Anderson commented in the procedure, it stated information about consecutive terms, but did not state any information about rejoining the Board. Mr. Madden stated that falls under the Statute. The Statute does not allow anyone to serve more than three consecutive years. However, they can fill an unexpired term along with the three consecutive

years. Ms. Anderson stated there is not anything in the policy that states when a prior Board Member can come back on the Board or can not come back on the Board. Mr. Madden commented the Statutes already stipulate how a Board Member can serve. They can be brought back to serve further. It just can not be consecutively past the nine years unless filling an unexpired term. Dr. Sessions stated the Application Review Committee read through the policy information and did not see any contraindication to Mr. Gibson rejoining the Board.

Dr. Sessions asked all Board Members in favor of tabling the decision on this issue until the next Board meeting, please vote "Aye". Ms. Anderson, Mr. Cagle, Mr. Vann and Dr. Wilder voted to table the decision. Dr. Sessions asked all Board Members opposed to tabling the decision please vote "Aye". Mr. Faulk opposed to tabling the decision. Dr. Sessions stated the "Aye's" carry the motion. Therefore, this is tabled until the next Board meeting.

o **New Business**

• **Action Item:**

- Approval to Expunge the 2014 Board of Health Tapes:

Mr. Faulk made a motion to expunge the 2014 Board of Health Tapes. Mr. Cagle seconded the motion. The motion passed unanimously.

o **Board Member Comments:** None

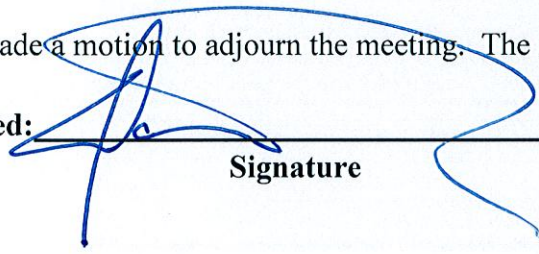
o **Next Meeting Date**

February 14, 2018, 12:15PM, Wayne County Health Department, 3rd Floor Conference Room, 301 N. Herman St., Goldsboro, NC 27530.

o **Adjournment**

Dr. Sessions made a motion to adjourn the meeting. The meeting was adjourned at 1:08PM.

Respectfully submitted:



Signature

Secretary To Board

1/20/14
Date