

Eddie L. Edwards III  
Chairman

Nicki T. Artis  
Secretary

Bridgette C. Cowan  
Member



Jimmy E. Hull  
Member

Charles Wright  
Member

Anne C. Risku  
Director

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**Wayne County Board of Elections  
Absentee Board Meeting  
November 6, 2023**

Eddie L. Edwards, III, Chairman  
Jimmy E. Hull, Member  
Charles Wright, Member  
Anne Risku, Director

Nicki T. Artis, Secretary  
Bridgette C. Cowan, Member  
Andrew Neal, Staff Attorney

**The meeting was held at the properly noticed date and time and a quorum was present. Mr. Edwards called the meeting to order at 5:00 p.m.**

**I. Approval of the November 6, 2023 Agenda**

1. Ms. Cowan made a motion to approve the November 6, 2023 meeting agenda. Mr. Hull seconded the motion, and the vote was unanimous.

**II. Approval of October 16 & 17, 2023 Meeting Minutes**

1. Mr. Wright made a motion to approve the October 16, 2023 and October 17, 2023 meeting minutes. Mr. Artis seconded the motion, and the vote was unanimous.

**III. Director's Update**

1. Ms. Risku updated the Board on the conclusion of Early Voting, preparations for Election Day and the upcoming March 5, 2024 Early Voting schedule.

**IV. Absentee by Mail Ballot Applications**

1. Approval: Ms. Risku presented the Board with (17) properly executed Civilian absentee ballots - including (3) with a completed Photo ID Exception Form, and (1) cure - (4) properly executed Military absentee ballots, (3) properly executed Overseas absentee ballots, and (2) improperly executed Civilian absentee ballots. Ms. Cowan made a motion to approve (17) Civilian absentee ballots, including (3) with a Photo ID Exception Form and (1) cure, (4) Military absentee ballots, and (3) Overseas absentee ballots, and disapprove (2) improperly executed Civilian absentee ballots. Mr. Wright seconded the motion, and the vote was unanimous.
2. Processing: Ms. Risku and Mr. Sullivan scanned the ballots into the DS200.
3. Reconciliation: The Board reviewed and signed the *Executed Absentee Ballot List, Cover Sheet List of Envelopes Acted Upon and Approved or Disapproved in Lieu of Signing Individual Envelopes*, and the *Absentee Processing Log*.

**V. Signing of Documents**

1. The Board reviewed and signed the *Certified Executed Absentee List, Civilian Certificate of Oath*, and the *Certificate of Executed Absentee Ballots (Military and Overseas)*.

Eddie L. Edwards III  
*Chairman*

Nicki T. Artis  
*Secretary*

Bridgette C. Cowan  
*Member*

County of Wayne  
Board of Elections



Jimmy E. Hull  
*Member*

Charles Wright  
*Member*

Anne C. Risku  
*Director*

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**VI. Adjournment**

1. With all business having been conducted, Ms. Cowan made a motion to adjourn the meeting. Mr. Wright seconded the motion, and the vote was unanimous. The Board adjourned at 5:33 p.m.

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Nicki T. Artis, Secretary